



United States Department of the Interior

BUREAU OF INDIAN AFFAIRS

Washington, DC 20240

Memorandum

To: Alaska Regional Director
Great Plains Regional Director
Midwest Regional Director
Attention: Regional Fire Management Officers

Through: Deputy Bureau Director, Field Operations

From: Director, Bureau of Indian Affairs

Subject: Financial Review of Regional Fire Management

The Bureau of Indian Affairs (BIA), Division of Wildland Fire Management (DWFM) will be conducting fire program reviews for three regional offices during Fiscal Year 2024. These reviews will focus on administration and budget management and are intended to meet the Office of Inspector General's (OIG) recommendation (found in OIG Report ER-IN-BIA-0016-2009) for financial accountability reviews.

This review is designed to obtain, analyze, and evaluate information concerning administrative and budget management practices related to fire management expenditures. We will review these practices to ensure they are in line with current BIA and Department of the Interior (DOI) Office of Wildland Fire policy including Interagency Standards for Fire and Fire Aviation Operations Guide Chapter 6, as well as 26 IAM 2. Reviews also serve as an opportunity to share ideas, methods, and techniques developed by other offices or individuals from around the country and incorporate those to improve our organization.

The review will focus on the standards included in the attached Appendix C Financial Review Checklist, as well as updated funds status reports provided in advance. The table below shows a tentative timeframe and indicates which regions will be reviewed in person or virtually (TEAMS). Regions not named here will be reviewed in subsequent years on a four-year cycle. Specific dates will be agreed upon by both DWFM and the Region. Please direct any questions to Michael Nutter, Budget Officer, 208-914-8324 or michael.nutter@bia.gov.

Dates	Virtual / In Person	Region
February, 2024	Virtual	Alaska
March, 2024	In Person	Great Plains
April, 2024	In Person	Midwest