

FUND DISTRIBUTION PROCESS

Program: Tribal Management/Development Program

Type of Funding: Recurring (Non-Base)

Funding Authority/Responsibility: 25 U.S.C. 13 (The Snyder Act of November 2, 1921), 42 Stat. 208, Pub.L. 67-85; 90 Stat. 2233, 25 U.S.C. 450 (The Indian Self-Determination and Education Assistance Act), 88 Stat. 2203, Pub.L. 93-638, Pub.L. 100-472; 102 Stat. 2285, Pub.L. 103-413. Pub.L. 94-482.

The Deputy Bureau Director, Office of Trust Services (OTS) has responsibility for this funding.

Criteria for Distribution: The tribal program activities implemented under TMDP originated as Congressionally directed or Omnibus fixed set asides and are distributed as outlined in the President's Budget Request and Appropriation Bill Language.

The Special Projects line item is used to address "one-time" special situations that arise needing immediate coverage. The key criteria is that the need arises without warning and that the need is very important. An example would be early detection/rapid response when an invasive species is detected that threatens trust resources should it become established. Another example might be a hatchery where equipment/well failure threatens the fish investment with no time to wait for the normal fish maintenance RFP process. Any funding remaining unobligated from "special projects" goes to a worthy (high ranking) youth initiative proposal.

Distribution Process:

- Upon apportionment, the Indian Affairs Office of Budget and Performance Management (OBPM) moves Non-base funding to the Office of Trust Services. (within 5 days)
- Central OTS DNR FWR Branch Chief conveys program base funding amounts per the President's Budget Request for submission to OTS Program Management (PM) Office for generation into FBMS Entry Document (FED) 26 IAM 3. (within 3 days)
- PM prepares FEDs and obtains signatures and submits the Regional FED to OBPM and Office of Self-Governance (OSG) FED to OSG for approval. (within 2 days)
- OBPM processes funds to the appropriate BIA Region (within 3 days)
- OSG approves FED and submits to OBPM for processing (within 3 days).
- OBPM processes funds to OSG. (within 3 days)
- FWR alerts Agency staff of FED action transfer for eventual transmission of funds to tribal programs through Self-Determination contracts.
- FWR alerts OSG staff for any Functional Area increases.

Regional Processing:

- Indian Self Determination (ISD) Awarding Official negotiates terms, conditions of award, including payments. They calculate Contract Support Costs and prepare contract award/modifications in PRISM. (within 5 days)
- The ISD Awarding Official prints and mails the award/modification to tribe for review and acceptance. (within 5 days)
- Tribal elected official approves award/modification and returns the documentation to the Region/Agency.
- The ISD Awarding Official executes the award/modification and releases the obligation in

PRISM. PRISM interfaces with ASAP and funds are available to tribes. (within 3 days of receipt of signed document)

OSG Processing:

- Once both OSG and OBPM are in agreement with the distribution list, a FED document is processed to OSG for distribution. (within 3 business days.)
- OSG will process the FED, subsequent PR, and obligate funding. (within 7 business days.)

Tribes log into ASAP to draw funds into their account.