



# DEPARTMENT OF THE INTERIOR

## DEPARTMENT OF THE INTERIOR ACQUISITION REGULATION (DIAR)

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### PART 1402 -- DEFINITIONS OF WORDS AND TERMS

#### *Subpart 1402.1 Definitions*

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#### **1402.101 Definitions**

- "*Chief of the contracting office*" unless otherwise specified by bureau/office regulation means the senior GS-1102 within a contracting office. If the Chief of the Contracting Office (CCO) is also the Contracting Officer (CO) for an action requiring approval of the chief of the CO, then approval shall be at a level above the CCO in accordance with bureau procedures.
- "*Contracting activity*" is defined as an office with delegated procurement authority. Within the Office of the Secretary (OS), the [Office of Aircraft Services \(OAS\)](#) is a contracting activity. The [National Business Center \(ISC\)](#) contracts for the OS.
- "*Head of the agency*" (also called "agency head") is defined as the Secretary of the Interior and the Assistant Secretary -[Policy, Management and Budget \(AS/PMB\)](#).
- "*Head of the contracting activity (HCA)*" is defined as the assistant or associate administrative head of each bureau and office who has overall responsibility for managing contracting. In reference to OS, the HCAs are the Chief Executive Officer, ISC, and the Director, OAS. The authority of the HCA may be redelegated to the BPC unless otherwise specified.
- "*Bureau procurement chief (BPC)*" is defined as the senior GS-1102 official in a bureau or office. His/her authority may be delegated, unless specified otherwise, to the CCO. If the BPC is also the CO for an action requiring approval of the BPC, then approval shall be at the HCA level.
- "*Senior procurement executive*" is defined as the Director, [Office of Acquisition and Property Management \(PAM\)](#).

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## 1402.170 Acronyms

<b>A&amp;E</b>	Architect & Engineering	<b>AMR</b>	Acquisition Management Review	<b>AS/PMB</b>	Assistant Secretary- <a href="#">Policy, Management and Budget</a>
<b>BPA</b>	Blanket Purchase Agreement				
<b>BPC</b>	Bureau Procurement Chief				
<b>BUDS</b>	Business Utilization Development Specialist				
<b>CAAC</b>	Civilian Agency Acquisition Council				
<b>CAS</b>	Cost Accounting Standards				
<b>CASB</b>	Cost Accounting Standards Board				
<b>CCO</b>	Chief of the Contracting Office				
<b>CERCLA</b>	<a href="#">Comprehensive Environmental Response, Compensation and Liability Act</a>				
<b>CFR</b>	<a href="#">Code of Federal Regulations</a>				
<b>CO</b>	Contracting Officer				
<b>COI</b>	Conflicts of Interest				
<b>COR</b>	Contracting Officer Representative				
<b>COTR</b>	Contracting				

Officer Technical  
Representative  
Defense  
**DISP** Industrial  
Program  
**DM** [Departmental  
Manual](#)  
**DOI** [Department of  
the Interior](#)  
**DOL** [Department of  
Labor](#)  
**EC** Electronic  
Commerce  
Federal  
Information  
**FIRMR** Resources  
Management  
Regulation  
[Federal](#)  
**FPDS** [Procurement  
Data System](#)  
[General](#)  
**GAO** [Accounting  
Office](#)  
[Government-](#)  
**GIDEP** [Industry Data  
Exchange  
Program](#)  
**GPO** [Government  
Printing Office](#)  
**GSA** [General Services  
Administration](#)  
[General Services](#)  
**GSBCA** [Board of  
Contract Appeals](#)  
Head of  
**HCA** Contracting  
Activity  
Interior  
**IARC** Acquisition  
Regulation  
Council  
**IBCA** Interior Board of  
Contract Appeals  
**IPDS** Interior

Procurement  
Data System  
Interior Property  
**IPMR** Management  
Regulation  
Information  
**IRM** Resources  
Management  
Minority  
**MBDA** Business  
Development  
Agency  
**OIG/IG** Office of  
Inspector  
General  
**OFPP** [Office of Federal  
Procurement  
Policy](#)  
Office of  
**OHA** Hearings and  
Appeals  
Office of  
**OMB** Management and  
Budget  
**OS** Office of the  
Secretary  
Office of Small  
and  
**OSDBU** Disadvantaged  
Business  
Utilization  
**PAM** [Office of  
Acquisition and  
Property  
Management](#)  
**PIR** [Office of  
Information  
Resources  
Management](#)  
**PMO** Property  
Management  
Officer  
**PNM** Procurement  
Negotiation  
Memorandum

**SAT** Simplified  
Acquisition  
Threshold

**SBA** [Small Business  
Administration](#)

**SOL** Office of the  
Solicitor

**TFM** [Treasury  
Financial Manual](#)

**U.S.C.** [United States  
Code](#)

**VECP** Value  
Engineering  
Change Proposal

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